

IT IS TIME TO DO YOUR ROOMING...

Roommate choices are due in our office by April 10, 2009 or your rooming will be done automatically. If done automatically, Grad Week will not be responsible for any rooming charges that you may accrue as a result nor the roommates that you do end up with. Your choices must be mailed or faxed to our office to be here by April 10, 2009. We do not accept final rooming over the phone and the final selections should not be done solely online. Online rooming is should only be used as a guide to see who has signed up.

All pricing is based on quad occupancy (unless your hotel is less than quad occupancy). Any room that does not have 4 active travelers, will be assessed an occupancy fee. Those fees are listed on your invoices and are per person for the week.

If you do not have 4 in your room, and you would like for us to “try to find other roommates” from another school, please check that box below. Although we will try to find at least one other roommate, there is no guarantee that we will be able to, or that it will be quad occupancy. If you do not have quad occupancy, and you do not want us to try to find other roommates, please check the box below to “leave your room as is” when you submit your rooming choices. If you do not have quad occupancy, and neither box is checked or you do not mail/fax back your rooming request, we will automatically look for other roommates from another school. **Online rooming is not accepted as final rooming- you must mail/fax back your rooming. Fax 916-939-6806**

If an occupancy fee is owed, it should be in our office by the end of April to ensure that your tickets are not held.

If the rooming choices are coed, each person’s parent must sign the coed permission form and mail/fax it back to be in our office by April 10, 2009. We are not able to do coed rooming otherwise. **No exceptions.**

Please note that we do not know who may be a relative, parent, or family friend, so please be sure to include a coed form for any coed rooming requests to ensure that your rooming is done properly. You may print one out from “Forms” on our website www.gradweek.com or if mailing your rooming in, use the one provided on the back of this insert. Otherwise, we will assign you same sex roommates (if any others are available) as best we can—including from other schools.

All roommates must agree to room together in order for the rooming to be accepted, so please be sure to communicate with those that you are submitting as your roommate requests to ensure that contradictions are not sent in. Please make sure your roommate choices have paid in full and have not been cancelled!

My Name _____ Traveler id # _____

Group Name _____

I would like to room with: _____,

- _____, _____
- Please leave my room as is.** Do not try to find other roommates; we will pay the occupancy fee if this room is less than quad occupancy (unless your hotel is less than quad occupancy).

OR

- Please try to find other roommates.** Although it is not a guarantee, we would like for Grad Week to try to find other students to room with us.

****If your request is coed, please fill out the coed permission form on the back of this sheet and have each person’s parent sign it. Then, mail the entire sheet back to us or fax both sides to be in our office by April 10, 2009. Coed rooming choices will not be accepted without it.**

Thank you for your assistance,
Grad Week